



**Sunday, June 4, 2023**  
 10:00 am to 5:00 pm  
**Rizal Community Center**  
**7320 Florin Mall Drive**  
**Sacramento, CA 95828**

**VENDOR APPLICATION FORM**  
**(FOOD, NON-FOOD & NON-PROFIT)**  
**(PAGE 1 OF 3)**

<b>NAME OF BUSINESS OR APPLICANT:</b>	<b>SELLER'S PERMIT:</b>
<b>ADDRESS:</b>	<b>CITY/STATE/ZIP:</b>
<b>CONTACT PERSON:</b>	<b>PHONE NUMBER:</b>
<b>EMAIL ADDRESS:</b>	<b>FAX NUMBER:</b>

Food       non-food       non-profit

**VENDOR FEES**

Please check here if applies to you:

- Food Booth**      **\$400**
  - 10x10 space
  - 1 table (8ft.)
  - 2 chairs
  - Sanitary & Health Permits
- Food Truck**      **\$300**
- Non-Food Booth**      **\$250**
  - 10x10 space
  - 1 qty 2x8 table
- Non-Profit Organization**      **\$200**
  - 10x10 space
  - 1 qty 2x8 table

- ADD ON: 10x10 canopy tent**      **\$200**  
 All requests for canopy tent need to be submitted by April 28,2023.

**TOTAL PAYMENT(Check #1) \$ \_\_\_\_\_**

**CLEANING DEPOSIT(Check#2) \$ 50.00**  
 (Will be returned if space is clean)

**TERMS & CONDITIONS:**

1. Full payment due upon submission of application.
2. Spaces are assigned by FFS.
3. Cleaning deposit shall not be returned if the area is not cleaned.
4. Electricity or generator will not be provided.
5. FFS shall not be liable for any loss or damage including loss of Vendors' fees (no refunds) excluding cleaning deposits for cancellation of the event due to any circumstances beyond its reasonable control, including natural disasters, severe weather conditions, fires, floods, wars, sabotage, accidents, power failures, labor disputes or shortages, governmental laws, ordinances, rules and regulations, whether valid or invalid. The foregoing waiver provisions shall apply to the fullest extent permitted by law and regardless of fault. Applicant assumes all risk and liability whatsoever in connection with its use of the premises and agrees to be solely responsible for the security of all of its own property in the premises and for any repairs to or replacement or compensation for such property which may arise out of any theft, loss or damages.
6. Operator will be responsible for all of its agents, employees or Independent contractors ("agents"). Operator and agents will only provide information, materials and services approved in application.
7. FFS shall notify the undersigned of any breach of the contract terms as soon as reasonably possible. Upon notification, FFS may at its options, immediately terminate, cancel or suspend this contract, and thereafter, FFS shall be entitled to payment in full under this Contract.
8. Additional Terms and Condition for Food Vendors on page 2 of this application form shall be enforced and is part of this agreement. Additional instructions for all vendors are on page 3 and should be kept for your copy.

Please Make Check Payable to: **FFS (Filipino Fiesta of Sacramento)**  
 Email Application to: [sacramento.filipinofiesta@gmail.com](mailto:sacramento.filipinofiesta@gmail.com)  
 Payment to: **FFS c/o Vendors Committee, P.O. Box 293450, Sacramento, CA 95829**  
 Application and Payment must be received by: **May 5, 2023**  
**CASHIER'S CHECK OR CASH ONLY**

Questions & Concerns: email [sacramento.filipinofiesta@gmail.com](mailto:sacramento.filipinofiesta@gmail.com)

## **Filipino Fiesta of Sacramento (FFS) Additional Vendor Terms and Conditions**

1. Vendors must have a Temporary Seller's Permit from the State Board of Equalization. Vendors are requested to include the sales tax in their prices. Submit the permit number to the Chair with the required documents and vendor application.
2. All Food Vendors must fill out the Sacramento County Health Permit by April 28, 2023.
  - a. Link provided: <https://emd.saccounty.gov/EH/Documents/INTERNET-TFF%20OPERATOR%20PACKET%2004%2009%2019.pdf>
3. All Food Vendors must fill out the Sacramento Fire Department Permit Application by April 28, 2023. Link provided below:
  - a. [https://metrofire.ca.gov/files/0203d09e6/vendor+booth+permit+application\\_0115.pdf](https://metrofire.ca.gov/files/0203d09e6/vendor+booth+permit+application_0115.pdf)
4. All Food Vendors must have the Health and Safety Checklist displayed at their booth for review by the County Health Inspector by 10 a.m. Failure to do so may cause penalties and/or closure of the booth.
5. The vendor must pay all County Health re-inspection fees to FFS at the time of re-inspection.
6. There will be no electrical hookups, hotplates, propane, and microwaves in the booth.
7. There will be no barbecuing and cooking inside the building.
8. A fire extinguisher is required at all times in the designated BBQ areas outside the building. BBQ grill must be ten feet away from the building.
9. Sternos are allowed to keep the food warm.
10. The vendor must dispose of their cooking oils and soiled water in an approved container.
11. Food vendors cannot sell water and beverages and non-food products.
12. Vendor must be responsible for clean-up of their respective areas. Security deposit may not be refunded if area is not clear of debris at the close of the event.
13. There will be no refunds on the booth application fee. Fees will be considered donation to the FFS.
14. Failure to comply with the Vendor's Terms and Conditions will result in the full loss of booth and/or forfeiture of security deposit.
15. ALL FOOD VENDORS MUST COMPLY WITH THE PUBLIC HEALTHY RULES & REGULATIONS. NO ALCOHOLIC BEVERAGES WILL BE SOLD OR PERMITTED ON PREMISES. VIOLATION OF THESE RULES WILL RESULT TO CLOSURE OF VENDOR'S BOOTH.

**I read and fully understand and agree with the terms outlined in this agreement and application:**

Submitted by: (Operator) \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by: (FFS Representative) \_\_\_\_\_ Date: \_\_\_\_\_

**(Please make a copy of page 1 and 2 of this application for your records)**

## **Filipino Fiesta of Sacramento (FFS) Vendor Instructions**

### **PLEASE READ AND FOLLOW THE INSTRUCTIONS BELOW:**

- You will **ONLY** be provided a table per booth; there will be no tent accommodations unless indicated on the application.
  - **NEW THIS YEAR:** You must indicate on your application that you will need a canopy tent. Please bring your own 10x10 canopy tent if you need it.
- Vendors will be allowed up to 15 minutes to unload their vehicles.
- **VEHICLES MUST THEN BE IMMEDIATELY REMOVED FROM THE LOADING ZONE.**
- Do not set up your booth until you have removed your vehicle from the loading zone.
- The set-up time starts on Saturday, June 3 at 12 pm – 4 p.m. or you can set up at Sunday, June 4 at 7 a.m. Your booth must be set-up before 10 am.
- No vehicle is allowed on the grass area unless a special permit has been granted for your vehicles.
- Booth space not claimed by 9:30 am will be reassigned and **NO REFUND** will be given.
- Vendors will be allowed to park by the loading zone for load-out at 5:00 pm
- Tear down must be completed by 6:00 pm; vehicles must be out of the festival area by 6:30 pm.
- All trash must be removed from the booth area before the cleaning deposit can be refunded.

### **Food Vendors**

- If you are selling food, your booth must be ready for inspection by the Health Department official by 10:00 am. You must comply with all health regulations.
- If you are cooking with an open flame (charcoal or propane) your booth will also be inspected by a Fire Marshall before the festival starts. You must comply with all the other Fire Department regulations.
- One foot of free space must be left around the entire grill.
- **All food vendors must bring their own fire extinguishers.**
- **REINSPECTION FEE WILL BE PAYABLE TO THE HEALTH DEPARTMENT BY THE VENDOR.**

**PLEASE VISIT THE INFORMATION CENTER IF YOU HAVE ANY  
QUESTION, CONCERNS OR NEEDS**

**Only Vendors with special permit are allowed on the grass area.**

**Retain page 3 for our copy**

**Your booth confirmation will be sent through email.  
Please make sure you have a valid email address.  
If you do not have both then we will mail you a copy.  
Please note that the US mail process takes more time and  
you may not receive confirmation letter on time.**

*Filipino Fiesta of Sacramento*